2018-2019 University Scholarship Appeal*

**SECTION A: STUDENT INFORMATION**

<table>
<thead>
<tr>
<th>Name:</th>
<th>UNT Assigned ID:</th>
</tr>
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<tbody>
<tr>
<td>Email Address:</td>
<td>Telephone (include area code):</td>
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**SECTION B: REASON FOR APPEAL**

Please provide a detailed explanation of your situation in the ‘Personal Statement’ section and attach supporting documentation.

- Death
- Work Conflict
- Internship/ Study Abroad
- Illness (attach medical documentation)
- Student Teaching (attach documentation from your department)
- Other: _______________________________________________________________________________

Graduating (Academic Advisor must certify this form.)

Expected Graduation Date: ____________________

Academic Advisor Name (Print Please): ________________________________   Phone Number: ________________________________

Signature of Academic Advisor: _____________________________________  Date: _____________________

**SECTION C: CERTIFICATION**

I certify that all the information contained on this form is complete and correct. I will notify SFAS of any change in my enrollment. I understand that if approved, my scholarship may not disburse to my tuition/fee account until after the official census date of each term (Fall: Sept. 10, 2018; Spring: Feb. 1, 2019). I understand that if my tuition/fee charges are greater than my scholarship, I must make payment arrangements or my courses may be dropped. I further understand that I will be notified via email of the appeal decision and that typical response time is within 4 weeks of appeal submission.

Student Signature: ________________________________  Date: _____________________

**SECTION D: STUDENT FINANCIAL AID AND SCHOLARSHIPS USE ONLY**

- Appeal Log Updated
- Results Noted in EIS
- Checklist(s) Updated
- Results Noted in AW
- Award Cxld/Reinstated
- Student Notified
- Waiver review, if applicable

Please return this form to:
University of North Texas
Student Financial Aid and Scholarships
1155 Union Circle #311370
Denton, TX 76203-5017
Fax: 940-565-2738
scholarships@unt.edu

*This form may only be used for scholarships awarded by the University Scholarship Committee and administered by Student Financial Aid & Scholarships (SFAS). Students that have scholarships awarded by another department on campus must contact that department about an appeal process.
SECTION E: PERSONAL STATEMENT

Please provide a personal statement describing the situation that occurred to cause you to not meet the scholarship criteria. Attach supporting documentation if necessary.

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Signature ______________________________     Date _________________________

Once a decision concerning your appeal has been determined, you will receive email notification from SFAS. The typical response time is within 4 weeks of the date you submitted your appeal.

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