## 2020-2021 Unusual Enrollment History Appeal

### SECTION A: STUDENT INFORMATION

<table>
<thead>
<tr>
<th>Name:</th>
<th>UNT Assigned ID:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Email Address:</td>
<td>Telephone:</td>
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</table>

### SECTION B: REASON FOR APPEAL AND REQUIRED DOCUMENTATION

Please indicate the reason for the appeal below and attach the required documentation.

- Serious injury of the student and/or the student’s immediate family
  
  **Required Documentation:** Copies of medical records from doctor/hospital confirming injury and time period.

- Serious extended illness of the student and/or the student’s immediate family.
  
  **Required Documentation:** Copies of medical records from doctor, hospital and/or Office of Disability Accommodation confirming illness and time period.

- Death of the student’s immediate family member. Date of death _________ (MM/DD/YY)
  
  **Required Documentation:** Copy of the death certificate or complete funeral program. Date of death will be verified through official records. Documentation must show relationship to student.

### SECTION C: EXPECTED GRADUATION DATE

Please list your expected graduation date: __________________________

### SECTION D: CERTIFICATION

I certify that all the information contained on this form and in the supporting documentation is complete and correct. I understand that I must complete all sections, sign and return this form for my appeal to be processed financial aid consideration. I understand that it may take 4-6 weeks for this request to be processed. **Electronic signatures are not accepted.**

Student Signature ___________________________ Date ___________________________

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**Return completed form and supporting docs to:**
University of North Texas  
Student Financial Aid and Scholarships  
1155 Union Circle #311370 Denton, TX 76203-5017  
Or: Fax to 940.565.2738  
Or: save as PDF and upload to the secured document uploader: https://financialaid.unt.edu/upload
SECTION E: PERSONAL STATEMENT

Please provide a detailed statement, which **must** include the following information:

- Explain the reason for the appeal. Situations **must** have occurred during the term(s) being appealed.
- Explain when the situation occurred. It **must** have occurred during term(s) you received a failing grade and/or withdrew from class.
- Explain how it affected your ability to successfully complete your courses and what has changed that will now allow you to successfully complete your courses.